

# REMINDER

6:30 Reception for  
President Kyle

7:00 Regular Meeting  
Closed Session  
immediately following  
regular meeting



**City of Radford Council Agenda**  
**Meeting Number 19 of F.Y. 2015-2016**

**June 13, 2016 at 7:00 p.m.**  
**10 Robertson St., Radford, VA**

**6:30 – President Kyle reception**  
**7:00 – Regular Meeting**

**CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**INVOCATION**

**MINUTES APPROVAL:** May 9, 2016 – regular meeting  
May 19, 2016 – special meeting

**AWARD:** Water Treatment Plant

**RESOLUTIONS:** K-9 Robbie  
Christiansburg Aquatic Center  
Community Garden lease extension

**REPORTS:** Festival of Lights  
July 4<sup>th</sup> – Spirit of America Celebration

**PUBLIC HEARING:** AEP Service Easement on City property in Montgomery County

**OLD BUSINESS:**

1. First reading of Ordinance #1681: Storm Water Management - Illicit Discharge
2. First reading of Ordinance #1684: SUP request from East Radford Development Corp

**CITIZEN COMMENTS ON PUBLIC MATTERS:**

(Please state your name for the record – Please limit comments to 3 minutes or less)

**NEW BUSINESS:**

1. Ordinance #1685 - AEP Service Easement on City property in Montgomery County
2. Consider School Board budget amendment:
  - a. Ordinance 1673.01 – amendment to Ordinance 1673, Original F.Y. 2016 Budget for \$300,000
  - b. Appropriation Ordinance 1673.34: \$74,400
3. Consent Agenda
  - a. Appropriation Ordinance 1673.35: \$2,200 for Riverview Boat Launch project
  - b. Appropriation Ordinance 1673.36: \$340,970 for Paving
  - c. Appropriation Ordinance 1673.37: \$503,297 General Fund Amendments
  - d. Appropriation Ordinance 1673.38: \$3,000 Festival of Lights - Council contingency
  - e. Appropriation Ordinance 1673.39: \$1,500 for property damage
  - f. Appropriation Ordinance 1673.40: \$140,817 for Water Fund Budget Amendment
  - g. Appropriation Ordinance 1673.41: \$27,400 for Solid Waste Fund Amendment

**PRESENTATION**  
**CITY MANAGER COMMENTS**  
**COUNCIL MEMBERS COMMENTS**

**Closed meeting under the Virginia Freedom of Information Act in order to:**

Discuss or consider the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, under Virginia Code Section 2.2-3711 (A) (3).

Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, under Virginia Code Section 2.2-3711 (A) (7)

***Future Meetings:***

***July 6, 2016 – Swearing in Ceremony, 4:00 pm***

***July 6, 2016 - Organizational meeting, 5:00 pm***

***July 11, 2016 – Regular meeting, 7:00 pm***

10 Robertson St.

*The "New River" City*

May 9, 2016

Radford, Virginia

**Regular Meeting Number 18 of Radford City Council, F.Y. 2015-2016**

The regular meeting of the Radford City Council was convened at 7:00 p.m. in Council Chambers, 10 Robertson Street, Radford, VA. The Mayor of the City, Dr. Bruce Brown, was present and presiding. Other members of City Council present were Dr. Richard Harshberger, Mr. Daniel Keith Marshall, Mr. Robert Nicholson and Mr. David Michael Turk.

Others present were as follows:

Mr. David Ridpath, City Manager

Ms. Melissa Skelton, City Clerk

Mrs. Gail Cook DeVilbiss, City Attorney

Mr. Basil Edwards, Economic Developer

Mrs. Jenni Wilder, Public Information Officer

Mr. Donald Goodman, Chief of Police

Following the Pledge of Allegiance, led by Mayor Brown, and the invocation was led by Chaplain James Henagar.

**MINUTE APPROVALS:** On a motion by Dr. Harshberger seconded by Mr. Turk, that the minutes for April 25, 2016 are approved as presented.

**VOTE:**

AYES: Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

NAYES: None-0

**RESOLUTION**

**SUBJECT: Robert "Big Al" Hall Humanitarian Service-Above-Self Citizenship Award**

**SUMMARY:** The Proposed resolution recognizes Tommy Meredith for his community spirit, enthusiasm for Bobcat sports and dedication to all things Radford.



**City of Radford**

**Resolution Honoring Tommy Meredith**

**Recipient of the Robert Allen Hall Humanitarian Service-Above Self Citizenship Award**

**WHEREAS**, the City of Radford wishes to honor Robert Allen "Big Al" Hall by establishing a Humanitarian Service- Above-Self Citizenship Award, and

**WHEREAS**, the establishment of this award will recognize unsung heroes that contribute to make the City of Radford a better place, and

**WHEREAS**, a humanitarian is recognized as one who extends benevolence and kindness, by putting others before one's self, and

**WHEREAS**, the City of Radford wishes to recognize and honor Tommy Meredith for being known as a friend to all and a true cheerleader for Radford; and

**WHEREAS,** Tommy has been a loyal member of Grove United Methodist Church, as well as Central United Methodist Church and is known for his soulful singing in the church choir, as well as involvement in church activities; and

**WHEREAS,** Tommy uses his vocal talent to bless others throughout the community, by singing at various churches, in holiday choirs, at nursing homes, and at special events; and

**WHEREAS,** Tommy is a faithful supporter of the Radford Bobcats, attending most home and away basketball games, as well as listening to the bobcat football games on the radio; and

**WHEREAS,** Tommy is a true cheerleader for all things Radford and can be found at all major events, including the Spirit of America Celebration and Memorial Day Ceremony; and

**WHEREAS,** Tommy is known throughout Radford as a friend to all, he loves life and assists those who are going through difficult times, out of the goodness of his heart, not looking for any recognition.

**NOW THEREFORE BE IT RESOLVED,** that the Radford City Council does hereby honor Tommy Meredith for cheering for Radford through the good and bad times and showing the community how to overcome adversity, by presenting him with the Robert Allen "Big Al" Hall Humanitarian Service-Above-Self Citizenship Award.

\_\_\_\_\_  
Dr. Bruce Brown, Mayor

ATTEST: \_\_\_\_\_  
Melissa Skelton, City Clerk

Adopted: May 9, 2016

**Mayor Brown read the resolution for the benefit of the audience.**

**ACTION:** Mayor Brown made a motion to the resolution as presented, Mr. Nicholson seconded the motion.

**VOTE:**

AYES: Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

NAYES: None-0

**PUBLIC HEARING:**

**SUBJECT:** Special Use Permit request from East Radford Development Corp.

**SUMMARY:** East Radford Development Corporation has requested a special use permit for the property located at 702-708 East Main Street, Parcel # 2-(1)-3 and 3A. The developer plans to construct a mixed use development for the site with commercial use on the main floor and residential use on the upper floors. The property is zoned B-2, General Business, and requires a special use permit for the residential component of the mixed use development.

Mayor Brown opened the public input hearing at 7:25.

John McCandlish, Radford resident, stated that the City already has a number of empty retail space and to add additional retail space is a concern.

Mr. David Shelor, current member of Planning Commission, stated that more often than not, due to a lot of data, they are forced to make reactive decisions vs proactive. There is the perception that there a lot of empty retail space and apartments. He shared that Mark and Jeff build

exception residences and businesses, and this draws students that want to be closer to campus from the outlying residential areas but his concern with the addition of commercial with residential on top and wants to know if there any data that we have access to that says yes, we need more apartments or do we not. It would help if we had concrete data to help them make their votes.

Mayor Brown closed the public input hearing at 7:29.

*Clerks note: Notice of the public hearing has been duly advertised.*

**REPORT: Economic Development YouTube video**

**SUMMARY:** Jenni Wilder, PIO, shared a brief overview of the proposal for a Radford “YouTube” channel. The videos would focus on Radford as a business and shopping destination and assist in our marketing outreach services associated with economic development.

**OLD BUSINESS:** none

**CITIZENS COMMENTS:**

Guy Gilmore, Radford resident, thanked staff for getting better access into the river at Riverview Park.

**NEW BUSINESS**

**SUBJECT: Receive Planning Commission’s recommendation for the Special Use Permit request from East Radford Development Corp.**

**SUMMARY:** East Radford Development Corporation has requested a special use permit for the property located at 702-708 East Main Street, Parcel # 2-(1)-3 and 3A. The developer plans to construct a mixed use development for the site with commercial use on the main floor and residential use on the upper floors. The property is zoned B-2, General Business, and requires a special use permit for the residential component of the mixed use development. Planning Commission held a public hearing on April 18, 2016 and recommended the approval of the Special Use Permit.

**ACTION:** Mr. Nicholson made a motion to receive Planning Commissions Recommendation, seconded by Dr. Harshberger.

**VOTE:**

AYES: Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mayor Brown

NAYES: None-0

ABSTAIN: Mr. Turk

**SUBJECT: Consider first reading of Ordinance #1684 - the Special Use Permit request from East Radford Development Corp.**

**SUMMARY:** East Radford Development Corporation has requested a special use permit for the property located at 702-708 East Main Street, Parcel # 2-(1)-3 and 3A. The developer plans to

construct a mixed use development for the site with commercial use on the main floor and residential use on the upper floors. The property is zoned B-2, General Business, and requires a special use permit for the residential component of the mixed use development.

**ACTION:** Due to public comments, it will be moved to the June 13<sup>th</sup> meeting.

Dr. Harshberger shared that he has been involved with one of the Graduate Programs at Radford University and is the Co-Chair on the Joint Commission and said he believes that the Graduate programs are growing and this type of housing for young professional is underserved. They aren't looking for housing within the undergraduate community.

**SUBJECT: Acceptance of Program Year 2016 CDBG Action Plan**

**SUMMARY:** Each year, an "Action Plan" is required by the U.S. Department of Housing and Urban Development relating to expenditures by communities under the Community Development Block Grant Program. The City anticipates receiving \$184,067 in allocations for program year 2016-2017. The City plans on funding service organizations, planning and administration, section 108 repayment, beautification and infrastructure improvement. A public hearing is required prior to adoption of the plan.

**ACTION:** Mr. Nicholson made a motion, to approve the resolution as presented, seconded by Dr. Harshberger.

**VOTE:**

AYES: Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

NAYES: None-0

**SUBJECT: Consider Appropriation Ordinance 1673.28: \$226,967 for encumbered expenses as of June 30, 2015**

**SUMMARY:** The City of Radford had several encumbrances/purchase orders outstanding at the end of the 2015 fiscal year. The purchase orders generally related to computer equipment and software, EMS equipment, electric department line construction, water line engineering and treatment maintenance contracts.

**ACTION:** Mr. Nicholson made a motion to place 1673.28 on its first reading, Dr. Harshberger seconded the motion.

**VOTE:**

AYES: Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

NAYES: None-0

**ACTION:** Mr. Nicholson made a motion to dispense with the second and final readings and approve Appropriations 1673.28, Dr. Harshberger seconded the motion.

**VOTE:**

AYES: Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

NAYES: None-0

**SUBJECT: Consider Appropriation Ordinance 1673.29: \$415 for remainder of Police Funds**

**SUMMARY:** The appropriation will be used in drug investigations and will clean up accounting for an inactive bank account that had funds designated specifically for “narcotic” related use.

**ACTION:** Mr. Marshall made a motion to place 1673.29 on its first reading, Mr. Turk seconded the motion.

**VOTE:**

AYES: Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

NAYES: None-0

**ACTION:** Mr. Marshall made a motion to dispense with the second and final readings and approve Appropriations 1673.29, Mr. Turk seconded the motion.

**VOTE:**

AYES: Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

NAYES: None-0

**SUBJECT: Resolution for River Street Acquisition.**

**SUMMARY:** Since 2004, the City has used and maintained six lots along New River Drive, formerly River Street, to compliment recreational activities, as well as enhance preservation of the Radford Riverfront. The City had “first right of refusal” in the event that the owners decided to sell the property.

**ACTION:** Mr. Nisholson made a motion to approve the resolution as presented, seconded by Dr. Harshberger.

**VOTE:**

AYES: Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

NAYES: None-0

**SUBJECT: Consider Appropriation Ordinance 1673.30: \$27,000 for River Street Acquisition of River Street property.**

**SUMMARY:** Since 2004, the City has used and maintained six lots along New River Drive, formerly River Street, to compliment recreational activities, as well as enhance preservation of the Radford Riverfront. The City had “first right of refusal” in the event that the owners decided to sell the property.

**ACTION:** Dr. Harshberger made a motion to place 1673.30 on its first reading, Mr. Turk seconded the motion.



**VOTE:**

AYES: Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

NAYES: None-0

**ACTION:** Dr. Harshberger made a motion to dispense with the second and final readings and approve Appropriations 1673.30, Mr. Turk seconded the motion.

**VOTE:**

AYES: Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

NAYES: None-0

**SUBJECT: Resolution to award contract to Hydro Consulting & Maintenance Services Inc.**

**SUMMARY:** Approval of the resolution authorizes a contract for the construction and rehabilitations, improvements and upgrades to the Little River Dam. Hydro Consulting & Maintenance Services provided the most responsive bid. The firm has extensive experience in the hydro-electric industry and could perform all of the required tasks to get the facility operational again in fourteen months.

**ACTION:** Mr. Nicholson made a motion to approve the resolution as presented, seconded by Mr. Turk.

**VOTE:**

AYES: Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

NAYES: None-0

**SUBJECT: Consider Appropriation Ordinance 1673.31: \$2,704,615 for Hydro Electric Repairs.**

**SUMMARY: The appropriation will fund the capital improvements to the Little River Dam.**

**ACTION:** Mr. Marshall made a motion to place 1673.31 on its first reading, Mr. Turk seconded the motion.

**VOTE:**

AYES: Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

NAYES: None-0

**ACTION:** Mr. Marshall made a motion to dispense with the second and final readings and approve Appropriations 1673.31, Mr. Turk seconded the motion.

**VOTE:**

AYES: Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

NAYES: None-0

**SUBJECT:** Consider Appropriation Ordinance 1673.32: \$124,220 for carryover of grants in progress & Appropriation Ordinance 1673.33: \$238,771 for carryover of capital projects in progress.

**SUMMARY:** The City had several grants and capital projects outstanding at the end of 2015 fiscal year that need to carry over into F.Y. 2016 budget.

**ACTION:** Dr. Harshberger made a motion to place 1673.32 and 1673.33 on its first reading, Mr. Nicholson seconded the motion.

**VOTE:**

AYES: Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

NAYES: None-0

**ACTION:** Dr. Harshberger made a motion to dispense with the second and final readings and approve Appropriations 1673.32 and 1673.33, Mr. Nicholson seconded the motion.

**VOTE:**

AYES: Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

NAYES: None-0

**CITY MANAGERS COMMENTS:**

Mr. Ridpath shared that VHSL announced that the city will once again host the spring jubilee games in 2017 and 2018.

He informed Council that the Grove Avenue water lines are in the process of being replaced and our paving contractor will be here next week to begin replacing the pavement.

**CITY COUNCIL COMMENTS:**

Mr. Nicholson congratulated Dr. Harshberger for his reelection onto City Council and to Rob Gropman for his appointment, for the schoolboard, the election of Adam DeVries and John Nester.

He complimented Jenni and Basil, for the work they are going to do with YouTube and trying to get the information out. He shared that the Roanoke Times referenced the Italian Restaurant in Blacksburg where Sal's was selling the restaurant. The focus of the article was on Radford and Joe's reasoning to wanting to come back and put all of his time in Radford. He said he thought it was a spectacular article showcasing what Radford had to offer.

Mayor Brown shared that there is some Council contingency money remaining and suggested that they transfer that money to the Festival of Lights and place it on next month's agenda.

He said he would like to follow up on the recognition of our hometown hero's.

Mayor Brown also shared a note that he received from President Kyle.

Mr. Marshall made a motion to adjourn the meeting at 8:23 p.m., seconded by Dr. Harshberger.

**VOTE:**

**AYES:** Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown  
**NAYES:** None-0

**ATTEST:** \_\_\_\_\_  
Melissa A. Skelton, City Clerk of Council

**CLOSED MEETING: May 19, 2016**

The special closed meeting of the Radford City Council was convened at 2:00 p.m. in Council Chambers, 10 Robertson Street, Radford, VA. The Mayor of the City, Dr. Bruce Brown, was present and presiding. Other members of City Council present were Mr. Daniel Keith Marshall, Mr. Robert Nicholson and Mr. David Michael Turk.

Others present were as follows:

Mr. David Ridpath, City Manager

Ms. Melissa Skelton, City Clerk

Mrs. Gail Cook DeVilbiss, City Attorney

Mr. Marshall made a motion, seconded by Mr. Turk to convene a closed meeting for the purpose of Discussion, or consider the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, under Virginia Code Section 2.2-3711 (A) (3).

Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, under Virginia Code Section 2.2-3711 (A) (7)

**VOTE:**

AYES: Dr. Harshberger Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

NAYES: None-0

No action was taken in the closed meeting.

Mr. Marshall made a motion to adjourn the closed meeting. Mr. Turk seconded the motion.

**VOTE:**

AYES: Dr. Harshberger Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

NAYES: None-0

Mr. Marshall made a motion to re-convene the regular meeting. Mr. Turk seconded the motion.

**VOTE:**

AYES: Dr. Harshberger Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

NAYES: None-0

**CERTIFICATION OF THE CLOSED MEETING:**

Mr. Marshall made a motion that Council did not discuss anything in the closed meeting other than the two items for which it was convened. Mr. Turk seconded the motion.

**VOTE:**

AYES: Dr. Harshberger Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

NAYES: None-0

Mr. Nicholson made a motion to approve the financial settlement between the City of Radford and the Lattuca's for the amount of \$18,872, Dr. Harshberger seconded the motion

**VOTE:**

AYES: Dr. Harshberger Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

NAYES: None-0

Mr. Marshall made a motion to adjourn the meeting at 3:30 p.m., seconded by Dr. Harshberger.

**VOTE:**

AYES: Dr. Harshberger, Mr. Marshall, Mr. Nicholson, Mr. Turk, Mayor Brown

NAYES: None-0

**A RESOLUTION DECLARING K9 OFFICER ROBBIE RETIRED FROM SERVICE TO THE  
RADFORD CITY POLICE DEPARTMENT AND DONATING HIM TO HIS PARTNER AND  
HANDLER, MASTER POLICE OFFICER MICHAEL S. JENKINS OF THE RADFORD CITY  
POLICE DEPARTMENT**

**WHEREAS**, K9 Officer Robbie is an 7 ½ year old Malinois, who has been member of Radford City Police Department since September 5, 2011; and

**WHEREAS**, Robbie has helped the Radford Police Department rebuild its K9 program, with extensive training in criminal apprehension

**WHEREAS**, Robbie has also aided in growing the explosive detection program sniffing out explosives; including: black powder, C4, TNT, dynamite, ammonium nitrite, Semtex, detcord; and

**WHEREAS**, Robbie is not only brave, vigilant, and often referred to as “The Hero,” but has also been instrumental in fighting crime in our community, responding to calls where criminal apprehension is needed and searching and scanning areas for possible explosives, including preparing for graduation ceremonies, alarm calls, Virginia Tech and RHS home football games; and

**WHEREAS**, K9 Officer Jenkins’ favorite case with K-9 Robbie was when he was providing a search of the Radford High School parking lot. When they came to the last car Robbie laid down on his stomach and crawled under the vehicle coming out under the trunk. He sniffed the license plate and sat down. Those that knew Robbie was an explosive detection K9 started backing up asking what he was doing. The owner of the vehicle was contacted and they began to look over the vehicle for any kind of explosive devices. The owner of the vehicle opened the trunk and inside, directly in front of the license plate, was a Tupperware container with several pop snaps, a small firework sold to children to make noise. Those pops contain a minute amount of black powder, which K9 Robbie was trained to detect; and

**WHEREAS**, Robbie has been a great asset and public relations tool, providing Radford City Police Department with the opportunity to educate the youth and citizens of Radford on the importance of K9 Officers and their impact on public safety; and

**WHEREAS**, K9 Robbie will be retired from service to the Radford City Police Department and Master Police Officer Michael S. Jenkins will accept full responsibility for him.

**NOW, THEREFORE, BE IT RESOLVED** by the Radford City Council of Radford, Virginia, that K9 Officer Robbie is hereby declared retired and same is authorized to be donated to Master Police Officer Michael S. Jenkins of the Radford City Police Department.

\_\_\_\_\_  
Bruce E. Brown, Mayor

ATTEST: \_\_\_\_\_  
Melissa Skelton, City Clerk

Adopted: June 8, 2016

**RESOLUTION AUTHORIZING THE CITY MANAGER TO RENEW AND EXTEND THE USER AGREEMENT BETWEEN THE TOWN OF CHRISTIANSBURG AND THE CITY OF RADFORD, VIRGINIA FOR THE CONTINUED RECREATIONAL USE OF THE CHRISTIANSBURG AQUATIC CENTER FACILITY FOR THE RECREATIONAL PROGRAMS PROVIDED FOR THE CITIZENS OF THE CITY OF RADFORD BY THE DEPARTMENT OF PARKS AND RECREATION OF THE CITY OF RADFORD, VIRGINIA**

**WHEREAS**, the Town of Christiansburg ("Town"), is the owner and operator of the Christiansburg Aquatic Center located at 595 North Franklin Street, Christiansburg, Virginia 24073 (the "Christiansburg Aquatic Center Facility"), and the Town and the City of Radford, Virginia (the "City"), entered into a user agreement dated December 14, 2015 (the "User Agreement"), under the City's Department of Parks and Recreation programs operated and provided for the citizens of Radford, which provided for up to 200 Radford City residents, with a Radford City Recreation Department ID Card ("User or Users"), access to use the recreational facilities of the Christiansburg Aquatic Center Facility of the Town, pursuant to the terms, conditions, requirements and payment provisions of the said User Agreement, which User Agreement is incorporated herein by reference, and made a part hereof; and

**WHEREAS**, the User Agreement provided for an initial term of six (6) months commencing on January 1, 2016, and ending on June 30, 2016 (the "Term"), and provided the Term of the User Agreement may be renewed and extended for up to three (3) additional six month periods, subject to the Town and the City's rights to renegotiate the rates and fees of the User Agreement prior to any such extension of any renewal periods, taking into consideration Users actual usage of the Christiansburg Aquatic Center Facility, and further provided that if the Town and the City were unable to mutually agree upon any such extension or renewal, or the related rates, terms, and fees, the User Agreement would terminate at the end of the current Term.

**WHEREAS**, the initial Term of the User Agreement is due to expire on June 30, 2016, and the City Council has determined the User Agreement has been beneficial for the citizens of the City, and the City Council desires to request the Town renew and extend the terms and conditions of the User Agreement with the City, for additional periods to provided continued use of the Christiansburg Aquatic Center Facility by the citizens as a part of the recreational programs and services provided by the City's Department of Recreation.

**NOW THEREFORE**, be it resolved by the City Council of the City of Radford, Virginia, that the City Council hereby approves, for and on behalf of the City, an extension and renewal of the User Agreement dated December 14, 2015, with the Town of Christiansburg, to provide for the continued use of the Christiansburg Aquatic Center Facility located at 595 North Franklin Street, Christiansburg, Virginia 24073, and authorizes the City Manager to negotiate such extension and renewal terms, including the payment required by the City for such use of the facility with the Town of Christiansburg, and/or upon such terms and conditions as are mutually acceptable to the Town and the City, as determined by the City Manager; and

**BE IT FURTHER RESOLVED**, the City Manager is hereby further authorized to enter into any renewal or amendment agreements and to execute any such modifications or extensions of the terms and conditions of the User Agreement on behalf of the City, as may be negotiated and

mutually agreed to between the Town of Christiansburg and the City of Radford, and/or to execute such other documents as may be deemed necessary or required on behalf of the City to renew or extend the User Agreement, subject to approval by the City Attorney.

This Resolution of the City Council of the City of Radford, Virginia, is effective as of the date of its adoption on this \_\_\_\_ day of June, 2016.

Motion:

Second :

Recorded Vote:

Dr. Harshberger

Mr. Marshall

Mr. Nicholson

Mr. Turk

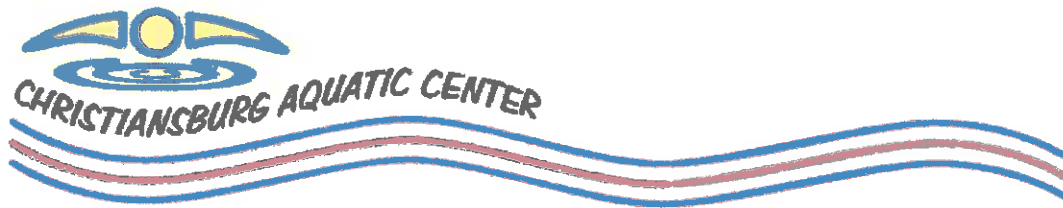
Mayor Brown

ATTEST:

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Melissa Skelton, City Clerk





AGREEMENT BETWEEN  
TOWN OF CHRISTIANSBURG AND THE CITY OF RADFORD, VIRGINIA  
FOR USE OF THE  
CHRISTIANSBURG AQUATIC CENTER

THIS AGREEMENT is made and entered into this 14<sup>th</sup> day of December, 2015, by and between the Town of Christiansburg ("Town"), owner and operator of the Christiansburg Aquatic Center ("Aquatic Center") located at 595 North Franklin Street, Christiansburg, Virginia 24073, and the City of Radford, with an address of 10 Robertson Street, Radford, Virginia 24141 ("City"), each individually referred to herein as "party" or together as "parties."

WITNESSETH

FOR GOOD AND VALUABLE CONSIDERATION and pursuant to the terms and conditions set forth herein, the parties agree as follows:

1. Radford City residents with a Radford City Recreation Department ID Card ("User or Users") shall be permitted to use the Christiansburg Aquatic Center, specifically consisting of the three pools (competition pool, leisure pool, and therapy pool), locker rooms, cardio room, and lounging areas (collectively the "Facility") at no cost to the User as set forth herein during the Term of this Agreement.
2. Usage of the Facility by Users is estimated to be 200 visits per month.
3. The Facility will be closed and unavailable to Users on the following days: New Years Day, Day after New Years, Lee-Jackson Day, Easter Sunday, Memorial Day, July 4<sup>th</sup>, Veterans Day, Thanksgiving Day, Christmas Eve, Christmas Day, and the day after Christmas. The Facility may not be available or subject to limited hours of availability on Town of Christiansburg Holidays, Martin Luther King Day, Presidents Day, Labor Day, and the day after Thanksgiving. The pool will be unavailable for the User during Virginia Tech and Christiansburg High School Swim Team home meets and programs and competitions contracted by the Aquatic Center. The Aquatic Center is also closed two weeks out of the year for scheduled maintenance.
4. The term of this Agreement shall be for a period of six (6) months commencing January 1, 2016 and ending on June 30, 2016 ("Term"). The Term may be renewed for three (3) additional six month periods. The parties reserve the right to renegotiate the rates and fees set forth herein prior to any renewal period, taking into consideration Users actual usage of the Facility. If the parties do not come to

an agreement with regard to the rates and fees, the Agreement shall terminate at the end of the then current Term.

5. City shall pay to Town an amount of \$6,000.00 prior to commencement of the initial Term and any renewal Term (unless renegotiated by the parties for a different amount). This fee is based upon an average monthly Facility usage rate of 200 visits per month. If average usage for the month exceeds 200 visits, Aquatic Center/Town shall invoice City an amount of \$5.00 for each additional visit over the average monthly usage. Payment shall be due within 30 days of the date of invoice. For the purpose of calculating the additional fee, the average usage calculation shall be rounded up to the next whole number. Any failure to make such payments when due shall constitute a material breach of this Agreement and Users will not be allowed to use the Facility at no cost until the fees are paid.
6. Nothing in this Agreement shall be construed as a waiver of the parties' sovereign, governmental, or qualified immunity. Each party shall be solely responsible for the acts or omissions of its officers, employees, and agents with regard to any and all claims asserted by Users, participants in the Aquatic Center's programs, and/or claims asserted by third parties. Each party shall also be responsible for the negligent or wrongful acts or omissions of its officers, employees, and agents only to the extent permitted by law and the Virginia Tort Claims Act, Section 8.01-195.1 *et seq.* of the Code of Virginia (1950), as amended.
7. The laws of the Commonwealth of Virginia shall govern the interpretation and performance of this Agreement. Venue for any dispute regarding this Agreement shall be in the court of appropriate jurisdiction in Montgomery County, Virginia.
8. Users shall adhere to the Rules and Regulation of the Facility and leave Facility in same condition as when User arrived. Aquatic Center shall notify City in the event individual Users exhibit inappropriate behavior or fail to follow Aquatic Center rules. In the event that Aquatic Center personnel must take corrective action against a User for the violation of rules, vandalism, fighting, or other anti-social behavior, the User will be ejected until such time as the Aquatic Center Director is satisfied that the conduct will not be repeated. Continued rule violation will result in permanent ejection of the User in violation of the rule.
9. The premises covered by this Agreement, (except the swimming activity itself) shall be at all times under the control of the Aquatic Center. The Aquatic Center shall have the right to alter the availability of the Facility during the periods covered by this Agreement.

**10. Miscellaneous:**

- A. Notices.** Any notice or other required communication by this Agreement shall be in writing and shall be deemed given if hand delivered, sent via overnight mail, or sent postage prepaid by certified mail, or by facsimile, or by email as follows:

**If to the City of Radford:**

**City Manager  
10 Robertson Street  
Radford, VA 24141  
540-731-3603**

**If to the Town of Christiansburg:**

**Town Manager  
100 East Main Street  
Christiansburg, VA 24073  
540-382-6128**

**If to Christiansburg Aquatic Center:**

**Director of Aquatics  
Town of Christiansburg  
Christiansburg, VA 24073  
540-381-7665 ext 3102**

- B. Non-Discrimination.** Neither party will discriminate on the basis of age, sex, race, religion, national origin, or disability.
- C. Assignment.** No rights of interest arising under this Agreement may be transferred or assigned by a party without prior written consent of the other party.
- 11. Entire Agreement.** This instrument sets forth the entire agreement of the parties with respect to the Agreement and supersedes all prior discussions, negotiations, understandings, or agreements relating to the Agreement, all of which are merged herein. Revisions may be made to this agreement only through the written consent of all the parties.

IN WITNESS WHEREOF, the parties, acting through duly authorized officials, have caused this Agreement to be executed the day and year first written above.

Town of Christiansburg

13, 015 22 Dec 15  
Barry Helms, Town Manager Date

Christiansburg Aquatic Center

Terry Caldwell 12/21/15  
Terry Caldwell, Director Date

City of Radford

David Riepath 12/15/15  
David Riepath, City Manager Date

**A RESOLUTION APPROVING THE RENEWAL AND EXTENSION OF A LEASE AGREEMENT, BETWEEN THE PEPPER'S FERRY REGIONAL WASTEWATER TREATMENT AUTHORITY AND THE CITY OF RADFORD, FOR THE LEASING OF REAL PROPERTY TO THE CITY OF RADFORD FOR USE BY THE DEPARTMENT OF PARKS AND RECREATION FOR THE COMMUNITY GARDEN PROGRAM OF THE CITY OF RADFORD**

**WHEREAS**, the Pepper's Ferry Regional Wastewater Treatment Authority (the "PFRWTA") and the City entered into a Lease Agreement dated April 1, 2012 (the "Lease Agreement"), wherein the PFRWTA leased to the City a parcel of land in the City of Radford, Virginia, being that certain area of land by dimensions of one hundred-eighty feet (180'), by two hundred ten feet (210'), and containing 0.8688 Acre (37,800 square feet), and which leased property and area is located upon a larger tract of real property owned by the PFRWTA, located at the property address of 120 Pulaski Avenue, Radford, Virginia, and identified as Tax Map Number 2-(1)-2C and Tax Account Number 0300000386, and the said parcel of leased property is more fully set forth and described in the Lease Agreement as the "Property", as the term is defined therein and further set forth and shown upon the Exhibits filed therewith, and which Lease Agreement and Exhibits are incorporated herein by reference; and

**WHEREAS**, the City has been leasing the Property from the PFRWTA since the date of April 1, 2012, and the City uses the Property for the purposes as provided in the Lease Agreement for the recreational programs provided for the citizens of the City by the City's Department of Parks and Recreation (the "Department") for the Radford Community Garden Program; and

**WHEREAS**, the Lease Agreement provided for an initial lease term for a period of three (3) years, unless otherwise terminated, and said Lease has continued thereafter on a month to month basis under and pursuant to the terms and conditions of the Lease Agreement; and

**WHEREAS**, the City has made a request to the PFRWTA to renew and extend the Lease Agreement for additional terms, and the PFRWTA has agreed, and the terms and conditions of and for the extension and renewal of the Lease Agreement between the City and the PFRWTA for the Community Garden Program of the Department are set forth in a Lease Amendment presented herewith; and

**WHEREAS**, the City Council has determined the Community Garden Program of the Department has been a great success and has extended the Department's recreational services and operations by affording an additional opportunity and benefit for the citizens of the City to participate in the Department's Community Garden Program, and the City Council is in agreement to renew and extend the Lease Agreement with PFRWTA upon the mutually acceptable terms and conditions as set forth in the Lease Amendment, as presented herewith; and

**WHEREAS**, the City Council further appreciates the joint cooperation and efforts of the PFRWTA and commends the PFRWTA for their community efforts by leasing the Property to the City for the Community Garden Program provided by the Department for the continued use and enjoyment by the citizens of the City and their dedication to the planting, tending, and harvesting of their Community Garden plots.

**WHEREAS**, a resolution of City Council is required to authorize and approve the aforesaid recitals and authorizes the City to enter into the Lease Amendment once finalized with the PFRWTA, for the Community Garden Program.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Radford Virginia, pursuant to the aforesaid provisions, and the authority of the City Council pursuant to the Radford City Charter and Code, that the following authorizations, actions, and designations of authority are hereby approved for and on behalf of the City:

The City Manager is hereby authorized to execute the Lease Amendment to the Lease Agreement between the PFRWTA and the City, for and on behalf of the City of Radford, Virginia, to extend and renew the Lease Agreement for the Property identified therein and herein, for the Community Garden Program of the Department of Parks and Recreation, and the City Manager is further authorized to execute any such other documents as may be deemed necessary or required, and any such modifications to the Lease Amendment upon final approval and acceptance of all of the mutually acceptable terms and conditions of the Lease Amendment by the PFRWTA and the City, and subject to the final approval by the City Attorney; and

**IT IS FURTHER RESOLVED**, the City Clerk is further directed and authorized to attest to any such acts and signatures as may be required pursuant to this Resolution.

This Resolution shall be effective as of the date of its passage.

Motion:

Second:

Recorded Vote:

Dr. Harshberger:

Mr. Marshall:

Mr. Nicholson:

Mr. Turk:

Mayor Brown:

**ATTEST:**

---

Melissa Skelton, City Clerk

## **COMMUNITY GARDEN LEASE AGREEMENT AMENDMENT**

**THIS AMENDMENT TO LEASE AGREEMENT** (the "Lease Amendment"), made and entered into this 1<sup>st</sup> day of April, 2016, by and between **PEPPER'S FERRY REGIONAL WASTEWATER TREATMENT AUTHORITY**, a public body politic and corporate of the Commonwealth of Virginia (the "PFRWTA") and the Lessor herein; and the **CITY OF RADFORD, VIRGINIA**, a Virginia municipal corporation (the "City") and the Lessee herein.

WITNESSETH:

**WHEREAS**, PFRWTA and the City entered into a Lease Agreement dated April 1, 2012 (the "Lease Agreement"), wherein the PFRWTA leased to the City a parcel of land in the City of Radford, Virginia, being that certain area of land by dimensions of one hundred eighty feet (180'), by two hundred ten feet (210'), and containing 0.8688 Acre (37,800 square feet), and which leased property and area is located upon a larger tract of real property owned by the PFRWTA, located at the property address of 120 Pulaski Avenue, Radford, Virginia, and identified as Tax Map Number 2-(1)-2C and Tax Account Number 0300000386, and the said parcel of leased property is more fully set forth and described in the Lease Agreement as the "Property", as the term is defined therein and further set forth and shown upon the Exhibits filed therewith, and which Lease Agreement and Exhibits are incorporated herein by reference, and made a part of this Lease Amendment hereof; and

**WHEREAS**, the City has been leasing the Property from the PFRWTA since the date of April 1, 2012, and the City uses the Property for the purposes as provided in the Lease Agreement for the recreational programs provided for the citizens of the City by the City's Department of Parks and Recreation for the Radford Community Garden Program; and

**WHEREAS**, the Lease Agreement provided for an initial lease term for a period of three (3) years, unless otherwise terminated, and said Lease has continued thereafter on a month to month basis; and

**WHEREAS**, the City has made a request to the PFRWTA to extend and to renew the Lease Agreement for additional terms, and the PFRWTA has agreed, and the parties desire to set forth the mutually acceptable terms and conditions of and for the extension and renewal of the Lease Agreement between the City and the PFRWTA as shall be set forth in a Lease Amendment to the Lease Agreement.

**NOW, THEREFORE**, in consideration of the premises, and the mutual covenants and conditions contained herein, and for such other good and valuable consideration, the receipt of which is hereby acknowledged by the parties, the parties hereto hereby mutually agree, to the following affirmations, confirmations, terms, covenants, amendments, and conditions regarding the Lease, as hereinafter set forth, as follows:

- A. Paragraph 3.1 under Section 3, entitled "Term" of the Lease Agreement is hereby amended and shall be replaced with the following amended provisions, for Paragraph 3.1 of the Lease Agreement as follows:

3.1. The term of this Lease Agreement shall be extended for an additional term of five (5) years commencing on April 1, 2016 and terminating on March 31, 2021, unless otherwise terminated as provided for in the Lease Agreement. The Lease Agreement shall thereafter automatically be extended and renewed on an annual basis on the 1<sup>st</sup> day of April of each succeeding year for an additional one (1) year term, unless the Lease Agreement has been otherwise terminated by either the PFRWTA or the City, pursuant to any such other termination provisions as set forth in the Lease Agreement. In any event, either party may terminate the Lease upon ninety (90) day notice to the other party as provided for in Paragraph 13.2 of the Lease Agreement.

- B. Paragraph 11.2 under Section 11, entitled "Indemnification" of the Lease Agreement is hereby deleted in its entirety.

The PFRWTA and the City hereto further covenant and agree, except as modified or amended herein, the Lease Agreement is hereby extended and renewed, and hereby confirmed, and remains in full force and effect, and all of the covenants, obligations, and provisions as set forth in the Lease Agreement remain binding upon the parties hereto in all respects, as hereby affirmed as of the effective date hereof on April 1, 2016 (the "Effective Date") of this Lease Amendment.

*[The remainder of this page is intentionally left blank. The authority, execution and signature pages for the parties to this Lease Amendment are set forth on the pages following hereto.]*



IN WITNESS WHEREOF, the parties hereto have executed this Lease Amendment as of the date set forth herein below with an Effective Date as of April 1, 2016.

Clarke Wallcraft, Executive Director of the Pepper's Ferry Regional Wastewater Treatment Authority, a public body politic and corporate of the Commonwealth of Virginia, executes this Lease Amendment for and on behalf of the Pepper's Ferry Regional Wastewater Treatment Authority, pursuant to a resolution adopted by the Pepper's Ferry Regional Wastewater Treatment Authority on the 2nd day of June, 2016, authorizing the acceptance, approval, and the execution hereof, for and on behalf of the Pepper's Ferry Regional Wastewater Treatment Authority.

**PEPPER'S FERRY REGIONAL  
WASTEWATER TREATMENT AUTHORITY**  
A public body politic and corporate of the  
Commonwealth of Virginia

By: R. Clarke Wallcraft (SEAL)  
Clarke Wallcraft, Executive Director

ATTEST:

By: Robert Graham  
Title: Technical Services Manager

STATE OF VIRGINIA  
CITY/COUNTY OF Pulaski, to-wit:

The foregoing instrument was acknowledged before me this 2nd day of June, 2016, by Clarke Wallcraft, the Executive Director, for and on behalf of Pepper's Ferry Regional Wastewater Treatment Authority, a public body politic and corporate of the Commonwealth of Virginia.

My Commission Expires: 10/31/19  
Notary Registration Number: 164350

Terri Lynn Easter  
Notary Public



David C. Ridpath, City Manager of the City of Radford, Virginia, a municipal corporation, executes this Lease Amendment for and on behalf of the City of Radford, Virginia, pursuant to a resolution adopted by the City Council of the City of Radford, Virginia on the \_\_\_\_ day of \_\_\_\_\_, 2016, authorizing the acceptance, approval, and the execution hereof, for and on behalf of the City of Radford, Virginia.

**CITY OF RADFORD, VIRGINIA**  
A Virginia municipal corporation

By: \_\_\_\_\_ (SEAL)  
David C. Ridpath, City Manger

ATTEST:

\_\_\_\_\_  
Melissa Skelton, City Clerk

Approved as to Form:

\_\_\_\_\_  
Gail Cook DeVilbiss  
Radford City Attorney

STATE OF VIRGINIA  
CITY OF RADFORD, to-wit:

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2016, by David C. Ridpath, the City Manager, for and on behalf of the City of Radford, Virginia, a municipal corporation of the Commonwealth of Virginia.

My Commission Expires: \_\_\_\_\_  
Notary Registration Number: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

# RESOLUTION

## Community Garden Lease Agreement Amendment

**WHEREAS**, the Pepper's Ferry Regional Wastewater Treatment Authority (the "Authority") owns property located at 120 Pulaski Street, Radford, Virginia, identified as Tax Map Number 2-(1)-2C, and more commonly referred to by the Authority as the Radford Pump Station; and

**WHEREAS**, the Authority, at the direction of its Board of Directors, entered into a Lease Agreement with the City of Radford effective April 1, 2012 for the purpose of providing a location for the City to administer the Radford Community Garden Program through its Department of Parks and Recreation; and

**WHEREAS**, the Radford Community Garden Program continues to be popular with the citizens of the City of Radford and promotes a broader sense of community within the City to the betterment of all; and

**WHEREAS**, the City of Radford has requested the Authority to consider an Amendment to the Lease Agreement that extends the term of the Lease.

**NOW, THEREFORE BE IT RESOLVED** that the Pepper's Ferry Regional Wastewater Treatment Authority Board of Directors hereby approves the Amendment to the Community Garden Lease Agreement as defined in the attachment hereto, and authorizes its Executive Director to execute the Amendment on behalf of the Authority.

Adopted this 2<sup>nd</sup> day of June, 2016.



  
Doyle R. Barton, Chairman

Attest:

  
Terri L. Easter, Rec. Secretary

Attachment

**Resolution 2016-02**

## **ORDINANCE NO. 1684**

**AN ORDINANCE APPROVING A SPECIAL USE PERMIT IN THE B-2 DISTRICT, PURSUANT TO SEC. 120.1-91, OF THE ZONING ORDINANCE, OF THE RADFORD CITY CODE OF ORDINANCES, FOR PROPERTY OWNED BY EAST RADFORD DEVELOPMENT CORPORATION, LOCATED AT 702-708 EAST MAIN STREET, RADFORD, VIRGINIA, 24141, IDENTIFIED AS TAX MAP NUMBER: 2-(1)-3, TAX ID: 010000283, AND THE ADJOINING AND CONTIGUOUS PROPERTY IDENTIFIED AS TAX MAP NUMBER: 2-(1)-3A, TAX ID: 010002059**

**WHEREAS**, East Radford Development Corporation, a Virginia corporation, is the owner (the "Owner") of certain real property in the City of Radford located at the address of 702 & 704 East Main Street, Radford, Virginia, 24141, briefly described herein as Lot 3, containing 0.952 Acres, Tax Map Number: 2-(1)-3, Tax ID: 010000283, and the adjoining and contiguous Lot 3A, containing 0.364 Acres, Tax Map Number: 2-(1)-3A, Tax ID: 010002059 (collective the "Property"), said Property being more fully set forth and described in a Deed dated September 10, 2014, conveying the Property to the Owner, recorded in the Clerk's Office of the Circuit Court of the City of Radford, Virginia, as Instrument Number 201400851 (the "Deed"), together with that certain plat of survey of the Property dated December 5, 2013, Job No. 2013766, by Don A. Rainey, Land Surveyor, recorded therewith in Cabinet 1, Slide 131, as Instrument Number 201400850 (the "Plat of Survey"), and said Deed and Plat of Survey are incorporated herein by reference and made a part hereof for a more accurate description of the Property; and

**WHEREAS**, the Property is located in the B-2 General Business District (the "B-2 District") zoning classification, for such uses and structures as defined and set forth in the B-2 District, in Secs. 120.1-89 *et seq.*, at Division 10, of Chapter 120.01 of the Zoning Ordinance of the City of Radford, Virginia (the "Zoning Ordinance"), in the Radford City Code of Ordinances (the "Radford City Code"); and

**WHEREAS**, the uses and structures in the B-2 District, at Sec. 120.1-91(8) of the Zoning Ordinance, as amended, provides for uses and structures for apartments above or below the main ground street level are permissible uses within the B-2 District, with an approved Special Use Permit ("SUP") issued for the Property pursuant to the procedures and requirements for such SUP's in Article IX, Secs. 120.1-274 *et seq.*, of the Zoning Ordinance, and provided any such final site plans for any such SUP's are approved by the Planning Commission prior to the issuance of the SUP, pursuant to the requirements in Article VIII-Site Plans, at Secs. 120.1-260 *et seq.*, and which final approval of the site plan shall address both on-site and off-site impacts for any such proposed plan of development with a SUP in the B-2 District; and

**WHEREAS**, the Owner desires to obtain a SUP to allow the Property within the B-2 District to be used and developed for such permissible mixed uses and structures in the B-2 District with a SUP, and the Owner has filed in support thereof an application for a Special Use Permit (SUP) dated March 1, 2016, including a preliminary site plan of development for the Property, prepared by Don A. Rainey, Certified Engineer (the "Preliminary Site Plan"), and such other supporting documents and proffers filed in support of the Owner's SUP application for the Property (collectively referred to as the "Application"), for such permissible mixed uses and structures proposed to be developed upon the Property within the B-2 District with a SUP, pursuant to Sec. 120.1-90 and Sec. 120.1-91 of the Zoning Ordinance.

**WHEREAS**, Council and the Planning Commission, after giving proper notice to all concerned, as required by § 15.2-2204 and § 15.2-2285 of the Code of Virginia, as amended, and after having conducted separate public hearing on the Owner's Application for the SUP, on April 18, 2016 and May 9, 2016, respectively, at which public hearings all parties in interest and citizens were given an opportunity to be heard for or against approval of the SUP Application of the Owner for the Property; and

**WHEREAS**, after considering the Application, the matters presented at the public hearings, the recommendation made by the Planning Commission to Council, and upon confirming the SUP for this Property is generally consistent with the Comprehensive Plan of the City of Radford, this Council is of the opinion that the SUP Application for the Property of the Owner within the B-2 District, for apartments above and/or below the main ground street level, as permitted in Sec. 120.1-91 (8) of the Zoning Ordinance, should be approved.

**NOW THEREFORE, BE IT ORDAINED**, by the Council of the City of Radford, Virginia, pursuant to the authority set forth in the B-2 General Business District, in Secs. 120.1-89 *et seq.*, of the Zoning Ordinance, the Application of the Owner for a SUP in the B-2 District, for the special uses and structures permitted in Sec. 120.1-91(8) for development upon the Property identified in the Application and herein as Lot 3, containing 0.952 Acres, Tax Map Number: 2-(1)-3, Tax ID: 0100000283, and the adjoining and contiguous Lot 3A, containing 0.364 Acres, identified as Tax Map Number: 2-(1)-3A, Tax ID: 010002059, is hereby approved, and the SUP for the Property for such uses and structures provided for in Sec. 120.1 91(8), is and the same shall be issued and granted, subject the Owner's full and complete compliance with the conditions and requirements for such developments of structures and uses in the B-2 District with a SUP, as enumerated herein, and as follows:

1. A final site plan of development for the Property being filed in compliance with Article VIII, Sec. 120.1-260 *et seq.*, and approved by the Planning Commission pursuant to the requirements and procedures set forth in Sec. 120.1-91, prior to the issuance of the SUP in the B-2 District for the Property as approved in this Ordinance; and
2. As proffered by the Owner, the Owner providing the Planning Commission the opportunity to provide input and comments as to the nature of the proposed mixed use plan of development for the Property, during the final site plan development and review process, which input and comments shall be considered by the Owner, prior to the approval of the final site plan of Development for the Property; and
3. The Owner of the Property shall further be required to comply with all of the procedural requirements necessary for the Zoning Administrator to issue the SUP as approved herein for the Property, including but not limited to the requirements in issuing such Special Use Permits (SUP's), as set forth in Article II, Division 10. - B-2 District, Sec. 120.1-89, *et seq.*, the administration requirements in Article VII, Administration, Sec. 120.1-252 *et seq.*, the zoning permit requirements in Sec. 120.1-254, *et seq.*, and Article IX, Special Use Permits in Secs.120.1-274 *et seq.*, of the Zoning Ordinance; and

4. This Ordinance approving the requested SUP for the Property as set forth and provided for herein, shall become null and void if no building permit to construct the authorized improvements has been issued within one (1) year of the date of approval of the SUP for the Property, as defined and provided for in Sec. 120.1-289 of the Zoning Ordinance, unless otherwise extended; and
5. Except for the exceptions and modifications in this Ordinance approving this for the Property pursuant to the Application as presented and approved, nothing herein shall be deemed to alter or change any other requirements or uses of the Property within the B-2 Zoning District, or negate any such other compliance requirements for the plan of development for the Property as may be necessary or required by the Owner under the provisions and requirements of the Zoning Ordinance, or any such other provisions or requirements as may be necessary or required in the Radford City Code.

THIS ORDINANCE SHALL BE EFFECTIVE AS OF THE DATE OF ITS ADOPTION.

First Reading: Receive the recommendation of the Planning Commission

Motion:

Second:

Recorded Vote:

Dr. Harshberger:

Mr. Marshall:

Mr. Nicholson:

Mr. Turk:

Mayor Brown:

Second Reading:

Motion:

Second:

Recorded Vote:

Dr. Harshberger:

Mr. Marshall:

Mr. Nicholson:

Mr. Turk:

Mayor Brown:

ATTEST:

\_\_\_\_\_  
Melissa A. Skelton, City Clerk

**ORDINANCE NO. 1685**

**AN ORDINANCE APPROVING THE GRANTING OF A UTILITY EASEMENT EXTENSION UNTO APPALACHIAN POWER COMPANY, OVER AND ACROSS CITY OWNED PROPERTY LOCATED IN THE COUNTY OF MONTGOMERY, VIRGINIA, TAX MAP NUMBER: 102-A 16, 17; PARCEL ID: 071097**

**WHEREAS**, the City of Radford owns certain real property located in the County of Montgomery, Virginia, identified in the said County as Tax Map Number: 102-A 16, 17; Parcel ID: 071097 (the "Property of the City"); and

**WHEREAS**, Appalachian Power Company, a Virginia corporation, has existing overhead utility easements over and across the Property of the City which provides electric service lines and transmissions for their customers; and

**WHEREAS**, Appalachian Power Company has made a request to the City to grant an extension of the overhead utility easement, for the purposes of extending Appalachian Power Company's existing utility easement for electric power lines and communication lines over and across the Property of the City, for the new line of SBA/Verizon wireless cell tower project located at the property location address of 5840 Peterson Drive, Radford, Virginia, in the County of Montgomery, Virginia, and which overhead utility easement is more fully described and set forth in the attached Easement Agreement dated June 8, 2016 (the "Easement"), from the City of Radford, Virginia, as the "Grantor" therein, unto Appalachian Power Company, as the "Grantee" therein, for the grant of the said Easement as described and set forth therein and on the Appalachian Power Company's drawing, dated May 6, 2016, by J. S. Worrell, and identified as drawing W/R#: 61602675, and R/W#: 16420039, incorporated therein and made a part thereof; and

**WHEREAS**, on June 13, 2016, the City Council held a duly advertised public hearing to receive public comments on the request for the City to grant the aforesaid Easement unto Appalachian Power Company as requested; and

**WHEREAS**, the City Council finds that granting of the Easement over and across the Property of the City as requested by Appalachian Power Company, is in the public interest and appropriate.

**NOW, THEREFORE**, be it ordained by the Council of the City of Radford, Virginia, that:

1. The City Council hereby authorizes and approves, for and on behalf of the City, the granting of the Easement to Appalachian Power Company, as requested and presented herewith, unto Appalachian Power Company; and,

2. **BE IT FURTHER ORDAINED**, the City Manager is hereby authorized to execute the Easement approved herein, for and on behalf of the City, unto Appalachian Power

Company, and to sign all such documents, approved as to content and form by the City Attorney, as may be necessary or required to grant and convey the said Easement to Appalachian Power Company over and across the Property of the City, located in the County of Montgomery, Virginia, Tax Map Number: 102-A 16, 17, Parcel ID: 071097.

**3. AND BE IT FURTHER ORDAINED,** the City Clerk is hereby directed and authorized to attest to the signature of the City Manager, for and on behalf of the City, upon any such documents authorized and approved herein to facilitate the granting and conveyance of the requested Easement unto Appalachian Power Company.

This Ordinance shall be effective as of the date of its passage.

First Reading:

Motion:

Second:

Recorded Vote:

Dr. Harshberger:

Mr. Marshall:

Mr. Nicholson:

Mr. Turk:

Mayor Brown:

Second Reading:

Motion:

Second:

Recorded Vote:

Dr. Harshberger:

Mr. Marshall:

Mr. Nicholson:

Mr. Turk:

Mayor Brown:

**ATTEST:**

\_\_\_\_\_  
Melissa Skelton, City Clerk



**ORDINANCE 1673.01**

**AN ORDINANCE FOR THE CITY OF RADFORD, VIRGINIA TO AMEND ORDINANCE  
NUMBER 1673 THAT ADOPTED THE SCHOOL BOARD BUDGET FOR THE FISCAL  
YEAR COMMENCING ON JULY 1, 2015 AND ENDING JUNE 30, 2016  
AND APPROPRIATE FUNDS THEREFOR**

**WHEREAS**, the Radford City Council adopted and appropriated funds for the FY 2016 school board budget on April 27, 2015, and

**WHEREAS**, the Radford City School Board has submitted a revision in the Operating Fund for \$300,000 and the School Capital Projects Fund for \$74,400 and Council has reviewed said revisions for the fiscal year beginning July 1, 2015 and ending June 30, 2016;

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF RADFORD, VIRGINIA**, that the budget summary hereinafter set forth before, which is fully particularized in the line item budget document filed in the office of the Superintendent of Radford City Schools, and which is incorporated herein by reference, is hereby adopted as the budget of the Radford City School Board for the fiscal year beginning July 1, 2015 and ending June 30, 2016 and that the sums of money represented thereby or as much thereof as authorized by law and required to defray the expenses and liabilities of the School Board, be, and the same hereby are, appropriated for the incorporated purposes and object of the liabilities of the School Board, be, and the same hereby are, appropriated for the incorporated purposes and object of the City of Radford as specified in the said fully particularized budget hereinbefore referenced and maintained on file in the office of the Superintendent of Radford City Schools and identified as having been incorporated in this ordinance, to wit:

<b>CURRENT:</b>		<b>REVISION #2:</b>	
Radford City School Board	<b>\$17,177,303 total</b>	Radford City School Board	<b>\$17,551,703 total</b>
OPERATING FUND	14,611,903	OPERATING FUND	14,911,903
FOOD SERVICE FUND	612,483	FOOD SERVICE FUND	612,483
GRANTS FUND	1,491,133	GRANTS	1,491,133
TEXTBOOKS FUND	404,590	TEXTBOOKS FUND	404,590
CAPITAL PROJECTS FUND	57,194	CAPITAL PROJECTS FUND	131,594

**BE IT FURTHER ORDAINED** that this ordinance shall become effective at 12:00 AM local prevailing time on June 13, 2016.

First Reading:

Motion:

Second:

Recorded Vote:      Dr. Harshberger:

Mr. Marshall:  
Mr. Nicholson:  
Mr. Turk:  
Mayor Brown:

**Second Reading:**

**Motion:**  
**Second:**

**Recorded Vote:** Dr. Harshberger:  
Mr. Marshall:  
Mr. Nicholson:  
Mr. Turk:  
Mayor Brown:

ATTEST: \_\_\_\_\_  
Melissa Skelton, City Clerk

**Ordinance Number:** 1673.34  
**1st Reading:** June 13, 2016  
**2nd Reading:**

AN ORDINANCE TO AMEND ORDINANCE NUMBER 1673, THE CITY OF RADFORD, VIRGINIA ANNUAL BUDGET FOR THE FISCAL YEAR 2015-2016 AND APPROPRIATE THE SUM OF \$74,400 FOR:

**Architectural and Engineering fees for school roof replacement at Radford High School and Dalton Intermediate School**

Be it ordained by the Council of the City of Radford, Virginia that Ordinance Number 1673 identifying the revenue and expenditure accounts of the City of Radford contained in the annual budget for the fiscal year 2015-2016 is hereby amended and funds are herewith appropriated or adjusted as presented.

Be it further ordained that an emergency exists and this Ordinance shall be in full force and effect from the date of its passage.

[illegible]

**The recorded roll call vote was as follows:**

**FIRST READING:**  
**VOTE:**

**Dr. Harshberger**  
**Mr. Marshall**  
**Mr. Nicholson**  
**Mr. Turk**  
**Mayor Brown:**

**MOTION:**  
**SECOND:**

**MOTION:**  
**SECOND:**

**SECOND READING:**  
**VOTE:**

Dr. Harshberger  
Mr. Marshall  
Mr. Nicholson  
Mr. Turk  
Mayor Brown;

**ATTEST:**

**Ordinance Number:**  
1st Reading:  
2nd Reading:

## Riverview Boat Launch project

Be it ordained by the Council of the City of Radford, Virginia that Ordinance Number 1673 identifying the revenue and expenditure accounts of the City of Radford contained in the annual budget for the fiscal year 2015-2016 is hereby amended and funds are herewith appropriated or adjusted as presented.  
Be it furthered ordained that an emergency exists and this Ordinance shall be in full force and effect from the date of its passage.

FUND	DEPARTMENT	CODE	ACCOUNT DESCRIPTION	REVENUES		EXPENDITURES	
				Increase	Decrease	Increase	Decrease
GRANT	TRANSFERS	20151-351301	TRANSFER FROM CAPITAL PROJECTS FUND	\$ 2,200			
GRANT	PARKS & REC	2017110-403141-G7110	CONSTRUCTION CONTRACTS				\$14,702
GRANT	PARKS & REC	2017110-403140-G7110	ENGINEERING & ARCHITECTURAL			\$ 16,902	
CAPITAL PROJECTS	TRANSFERS	30151-351999	TRANSFERS FROM RESERVES	\$ 2,200			
CAPITAL PROJECTS	TRANSFERS	3019300-409302	TRANSFERS TO GRANTS FUND			\$ 2,200	
			Totals	\$ 4,400	\$ -	\$ 18,102	\$ 14,702

**The recorded roll call vote was as follows:**

Dr. Harshberger  
Mr. Marshall  
Mr. Nicholson  
Mr. Turk  
Mayor Brown:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Dr. Harshberger

Mr. Marshall

Mr. Nicholson

Mr. Turk

Mayor Brown:

MOTION:  
SECOND:

ATTEST:

**Melissa Skelton, City Clerk**

**City of Radford, VA  
City Council Action Form**

Date for Council consideration: 06/13/16

**Riverview Park Boat Access**

**Background Information:**

Riverview Park boat launch has been improved to current Department of Game and Inland Fisheries standards. These improvement will not only assure better emergency access to this stretch of the New River but will enhance our tourism and recreational components as well.

**Action Requested:**

To correct an unforeseen complication with the end of the ramp, the project experienced an additional cost of \$2,200. To finalize the project, an appropriation for that amount is requested for contract services.

**Pros and Cons/Financial Implications:**

**Pros:** Finalizes project.

**Cons:** None

**Financial impact on the department and City:** Funds coming from Capital Projects reserves.

**Ordinance Number:** 1673.36  
**1st Reading:** June 13, 2016  
**2nd Reading:**

VDOT FUNDING TO PAVE TYLER AVENUE FROM ROCK ROAD TO MILTON LANE

FUND	DEPARTMENT	CODE	ACCOUNT DESCRIPTION	REVENUES		EXPENDITURES	
				Increase	Decrease	Increase	Decrease
Streets	VA CAT AID	21024-324301	STREET & HIGHWAY MAINTENANCE FUNDS	\$ 340,970			
Streets	VDOT	210420-403141-ASPH	CONSTRUCTION CONTRACTS-ASPHALT			\$ 340,970	
Totals				\$ 340,970	- \$	\$ 340,970	- \$

**The recorded roll call vote was as follows:**

Dr. Harshberger  
Mr. Marshall  
Mr. Nicholson  
Mr. Turk  
Mayor Brown:

**MOTION:**  
**SECOND:**

**ATTEST:**

**City of Radford, VA  
City Council Action Form**

Date for Council consideration: 06/13/16

**VDOT Primary Extension Program**

**Background Information:**

The city was awarded \$340,970 from VDOT to mill up the existing surface and replace with new asphalt on all four lanes of Tyler Avenue from Rock Road to Milton Lane.

**Action Requested:**

To appropriate funds per AO 1673.36

**Pros and Cons/Financial Implications:**

**Pros:** New pavement for a highly traveled section of road within Radford

**Cons:** None

**Financial impact on the department and City:** None, 100% of the funding comes from VDOT.

# APPROPRIATION ORDINANCE

Ordinance Number: **1673.37**  
 1st Reading: June 13, 2016  
 2nd Reading:

AN ORDINANCE TO AMEND ORDINANCE NUMBER 1673, THE CITY OF RADFORD, VIRGINIA ANNUAL BUDGET FOR THE FISCAL YEAR 2015-2016 AND APPROPRIATE THE SUM OF \$503,297 FOR:

YEAR END BUDGET ADJUSTMENTS FOR GENERAL FUND: (1) HAZMAT OPERATIONS, (2) USE OF STATE ASSET FORFEITURE FUNDS, (3) BEAUTIFICATION, (4) REGIONAL JAIL, (5) EMS OPERATION

Be it ordained by the Council of the City of Radford, Virginia that Ordinance Number 1673 identifying the revenue and expenditure accounts of the City of Radford contained in the annual budget for the fiscal year 2015-2016 is hereby amended and funds are herewith appropriated or adjusted as presented.  
 Be it furthered ordained that an emergency exists and this Ordinance shall be in full force and effect from the date of its passage.

FUND	DEPARTMENT	CODE	ACCOUNT DESCRIPTION	REVENUES		EXPENDITURES	
				Increase	Decrease	Increase	Decrease
GENERAL	VA CAT AID	10024-324204	DEPT OF EMERGENCY MANAGEMENT	\$ 11,660			
GENERAL	NRV REG HAZMAT	1003220-401811	HAZMAT TECHNICIAN REIMBURSEMENTS			\$ 6,771	
GENERAL	NRV REG HAZMAT	1003220-403110	PAYMENTS FOR MEDICAL SERVICES			\$ 2,544	
GENERAL	NRV REG HAZMAT	1003220-403320	HAZMAT OPERATIONS			\$ 1,499	
GENERAL	NRV REG HAZMAT	1003220-403850	HAZMAT OPERATION			\$ 1,000	
GENERAL	NRV REG HAZMAT	1003220-404500	RISK MANAGEMENT			\$ 950	
GENERAL	NRV REG HAZMAT	1003220-405210	POSTAL SERVICES			\$ 30	
GENERAL	NRV REG HAZMAT	1003220-405540	CONFERENCES AND EDUCATION			\$ 371	
GENERAL	NRV REG HAZMAT	1003220-406011	UNIFORMS				\$ 1,678
GENERAL	NRV REG HAZMAT	1003220-406018	CHEMICALS & GASES				\$ 1,208
GENERAL	NRV REG HAZMAT	1003220-408103	COMMUNICATIONS EQUIPMENT				\$ 708
GENERAL	NRV REG HAZMAT	1003220-408119	FIREFIGHTER EQUIPMENT			\$ 4,087	
GENERAL	TRANSFERS	10051-351999	TRANSFERS FROM RESERVES (POLICE DEPT RESTRICTED)	\$ 6,337			
GENERAL	POLICE	1003110-406023	STATE ASSET FORFEITURE			\$ 6,337	
GENERAL	TRANSFERS	10051-351999	TRANSFERS FROM RESERVES (BEAUTIFICATION DONATIONS)	\$ 2,952			
GENERAL	BEAUTIFICATION	1004324-405808	DONATIONS EXPENDED			\$ 2,952	
GENERAL	TRANSFERS	10051-351999	TRANSFERS (UNRESTRICTED)	\$ 482,348			
GENERAL	REGIONAL JAIL	1003320-403800	SERVICE FROM OTHER GOVERNMENTS			\$ 141,630	
GENERAL	AMB & RESCUE	1003230-403850	EMS OPERATION			\$ 340,718	
			Totals	\$ 503,297	\$ -	\$ 507,889	\$ 4,592

The recorded roll call vote was as follows:

FIRST READING: June 13, 2016  
 VOTE:

Dr. Harshberger  
 Mr. Marshall  
 Mr. Nicholson  
 Mr. Turk  
 Mayor Brown:

SECOND READING:  
 VOTE:

Dr. Harshberger  
 Mr. Marshall  
 Mr. Nicholson  
 Mr. Turk  
 Mayor Brown:

MOTION:  
 SECOND:

MOTION:  
 SECOND:

ATTEST: Melissa Skelton, City Clerk



**City of Radford, VA  
City Council Action Form**

Date for Council consideration: 06/13/2016

**General Fund Year End Budget Adjustments**

**Background Information:**

The following departments need budget adjustments for FY 2016:

Hazmat Operations – due to a high volume of calls this fiscal year

Use of State Asset Forfeiture Funds – for exercise equipment and drug investigations

Beautification - flower beds at the Recreation Center entrance and behind the gazebo at Bisset Park

Regional Jail – adjustment to equal actual expenditures

EMS Operation - addition of the second 24/7 ambulance

**Action Requested:**

Allocate funds per AO 1673.37.

**Pros and Cons/Financial Implications:**

**Pros:** This will update the budget with our most recent estimates for year end.

**Cons:** None

**Financial impact on the department and City:**

The Department of Emergency Management funds the Hazmat Team. State asset forfeiture funds will pay for the police department expenses. Memorial donations to the Forestry & Beautification Commission will cover the beautification expenses. The jail and EMS expenses are coming from unrestricted funds.

**Ordinance Number:** 1673.38  
**1st Reading:** June 13, 2016  
**2nd Reading:**

## Festival of Lights

Be it ordained by the Council of the City of Radford, Virginia that Ordinance Number 1673 identifying the revenue and expenditure accounts of the City of Radford contained in the annual budget for the fiscal year 2015-2016 is hereby amended and funds are herewith appropriated or adjusted as presented.

Be it further ordained that an emergency exists and this Ordinance shall be in full force and effect from the date of its passage.

FUND	DEPARTMENT	CODE	ACCOUNT DESCRIPTION	REVENUES		EXPENDITURES	
				Increase	Decrease	Increase	Decrease
General	Council	1001100-409850	Contingency				
General	Comm Dev	1008120-405683	Chamber of Commerce			\$ 3,000	\$ 3,000
			Totals	\$ -	\$ -	\$ 3,000	\$ 3,000

**The recorded roll call vote was as follows:**

Dr. Harsnberger  
Mr. Marshall  
Mr. Nicholson  
Mr. Turk  
Mayor Brown:

Dr. Harshberger  
Mr. Marshall  
Mr. Nicholson  
Mr. Turk  
Mayor Brown:

ATTEST:

**Melissa Skelton, City Clerk**

**City of Radford, VA  
City Council Action Form**

Date for Council consideration: 06/13/16

**Festival of Lights**

**Background Information:**

Mayor Brown requested that Council's contingency be used to increase the amount provided to the City's Festival of Lights.

**Action Requested:**

Allocate funds per AO 1673.38.

**Pros and Cons/Financial Implications:**

**Pros:** None

**Cons:** None

**Financial impact on the department and City:** The City Council's contingency decreased.

**Ordinance Number:** 1673.39  
**1st Reading:** June 13, 2016  
**2nd Reading:**

## Property Damage

FUND	DEPARTMENT	CODE	ACCOUNT DESCRIPTION	REVENUES		EXPENDITURES	
				Increase	Decrease	Increase	Decrease
General	Misc Revenue	10018-318913	Miscellaneous Revenues	\$ 1,500			
General	Park Maintenance	1007120-403310	Repairs & Maintenance Services			\$ 1,000	
General	Sup of Parks & Rec	1007110-405855	Prizes & Awards			\$ 500	
			Totals	\$ 1,500	\$ -	\$ 1,500	\$ -

**The recorded roll call vote was as follows:**

Dr. Harshberger  
Mr. Marshall  
Mr. Nicholson  
Mr. Turk  
Mayor Brown:

**MOTION:**  
**SECOND:**

**ATTEST:**

**City of Radford, VA  
City Council Action Form**

Date for Council consideration: 6/13/16

**Property Damage Reward**

**Background Information:**

A young man was spotted by two Radford Parks and Recreation Department employees vandalizing an area of Bisset Park with his vehicle under the bridge. The two employees called the police and the young man was arrested and charged with destruction of property and fined \$1,500 which came to the Recreation Department to repair the damage and to pay the \$500 reward to the two employees as indicated on signs posted on public property that Council authorizes a \$500 reward to anyone providing information leading to the arrest and conviction of a crime on city property.

**Action Requested:**

To appropriate funds per Appropriation Ordinance 1673.39.

**Pros and Cons/Financial Implications:**

**Pros:** Will encourage citizens to help deter vandalism by keeping an eye out for city property.

**Cons:** None

**Financial impact on the department and City:**

Money was paid by the young man who did the damage so it does not come out of city funds.

# APPROPRIATION ORDINANCE

Ordinance Number: **1673.40**  
 1st Reading: June 13, 2016  
 2nd Reading:

AN ORDINANCE TO AMEND ORDINANCE NUMBER 1673, THE CITY OF RADFORD, VIRGINIA ANNUAL BUDGET FOR THE FISCAL YEAR 2015-2016 AND APPROPRIATE THE SUM OF \$140,817 FOR:

## WATER FUND BUDGET PROJECTION

Be it ordained by the Council of the City of Radford, Virginia that Ordinance Number 1673 identifying the revenue and expenditure accounts of the City of Radford contained in the annual budget for the fiscal year 2015-2016 is hereby amended and funds are herewith appropriated or adjusted as presented.  
 Be it furthered ordained that an emergency exists and this Ordinance shall be in full force and effect from the date of its passage.

FUND	DEPARTMENT	CODE	ACCOUNT DESCRIPTION	REVENUES		EXPENDITURES	
				Increase	Decrease	Increase	Decrease
Water	Rev from Money & Prop	50116-315101	Interest on Bank Accounts	\$ 2,500			
Water	Water Sales	50145-340450	Late Charges, Penalties, Interest	\$ 8,500			
Water	Water Sales	50145-345001	Water Sales	\$ 57,500			
Water	Water Sales	50145-345003	Meter Installations	\$ 9,000			
Water	Water Sales	50145-345004	Water Availability Fees	\$ 38,568			
Water	Water Sales	50145-345005	Water Connection Fees	\$ 1,000			
Water	Water Sales	50145-345006	Wholesale Water		\$ 28,520		
Water	Water Sales	50145-345018	Meter Installations	\$ 1,385			
Water	Wastewater Sales	50146-340450	Late Charges, Penalties, Interest	\$ 4,300			
Water	Wastewater Sales	50146-345501	Wastewater Charges	\$ 83,263			
Water	Wastewater Sales	50146-345503	WW Connection Fees		\$ 3,700		
Water	Wastewater Sales	50146-345504	WW Availability Fees	\$ 43,700			
Water	Transfers	50151-351989	Transfers from Reserves		\$ 76,679		
Water	Payments in Lieu of Taxes	5014080-411000	Payment in Lieu of Taxes			\$ 6,396	
Water	Water Plant Maintenance	5014554-various	Various				\$ 728
Water	Water Treatment	5014555-various	Various				\$ 1,416
Water	Water Lines Systems	5014556-various	Various				\$ 35,100
Water	Water Tanks & Pumps	5014558-various	Various				\$ 4,597
Water	Wastewater Treatment	5014560-403800	Service from Other Governments			\$ 140,000	
Water	Wastewater Pumps	5014562-various	Various			\$ 4,000	
Water	Transfers	5019300-409134	Transfers to Reserves			\$ 32,262	
			Totals	\$ 249,716	\$ 108,899	\$ 182,658	\$ 41,841

The recorded roll call vote was as follows:

FIRST READING: June 13, 2016  
 VOTE:

Dr. Harshberger  
 Mr. Marshall  
 Mr. Nicholson  
 Mr. Turk  
 Mayor Brown:

SECOND READING:  
 VOTE:

Dr. Harshberger  
 Mr. Marshall  
 Mr. Nicholson  
 Mr. Turk  
 Mayor Brown:

MOTION:  
 SECOND:

MOTION:  
 SECOND:

ATTEST: Melissa Skelton, City Clerk

**City of Radford, VA  
City Council Action Form**

Date for Council consideration: 06/13/16

**Water/WW Budget Adjustments**

**Background Information:**

During the FY17 budget process, a projection for current year was determined. Almost all revenue categories are doing much better than originally anticipated. The only expense that needed to be adjusted significantly was the cost associated with the Peppers Ferry Wastewater Authority due to storm water inflow-infiltration from the wet year.

**Action Requested:**

Allocate funds per AO 1673.40.

**Pros and Cons/Financial Implications:**

**Pros:** This will update the budget with our most recent estimates for year end.

**Cons:** None

**Financial impact on the department and City:** None

# APPROPRIATION ORDINANCE

Ordinance Number: 1673.41  
 1st Reading: June 13, 2016  
 2nd Reading:

AN ORDINANCE TO AMEND ORDINANCE NUMBER 1673, THE CITY OF RADFORD, VIRGINIA ANNUAL BUDGET FOR THE FISCAL YEAR 2015-2016 AND APPROPRIATE THE SUM OF \$27,400 FOR:

## SOLID WASTE BUDGET PROJECTION

Be it ordained by the Council of the City of Radford, Virginia that Ordinance Number 1673 identifying the revenue and expenditure accounts of the City of Radford contained in the annual budget for the fiscal year 2015-2016 is hereby amended and funds are herewith appropriated or adjusted as presented.  
 Be it furthered ordained that an emergency exists and this Ordinance shall be in full force and effect from the date of its passage.

FUND	DEPARTMENT	CODE	ACCOUNT DESCRIPTION	REVENUES		EXPENDITURES	
				Increase	Decrease	Increase	Decrease
SOLID WASTE	Rev from Money & Prop	51015-315101	Interest on Bank Accounts	\$ 35			
SOLID WASTE	Charges for Services	51016-316801	Waste Collection & Disposal	\$ 28,165			
SOLID WASTE	Charges for Services	51016-316805	Brush Hauling		\$ 800		
SOLID WASTE	Payments in Lieu of Taxes	5104080-411000	Payments in Lieu of Taxes				\$ 17,510
SOLID WASTE	Refuse Collection	5104230-various	Various				\$ 46,045
SOLID WASTE	Refuse Disposal	5104240-403800	Service from other governments			\$ 77,420	
SOLID WASTE	Recycling Center	5104270-various	Various			\$ 13,535	
			Totals	\$ 28,200	\$ 800	\$ 90,955	\$ 63,555

The recorded roll call vote was as follows:

FIRST READING: June 13, 2016  
 VOTE:

Dr. Harshberger  
 Mr. Marshall  
 Mr. Nicholson  
 Mr. Turk  
 Mayor Brown:

SECOND READING:  
 VOTE:

Dr. Harshberger  
 Mr. Marshall  
 Mr. Nicholson  
 Mr. Turk  
 Mayor Brown:

MOTION:  
 SECOND:

MOTION:  
 SECOND:

ATTEST: Melissa Skelton, City Clerk



**City of Radford, VA  
City Council Action Form**

Date for Council consideration: 06/13/16

**Solid Waste Budget Adjustments**

**Background Information:**

During the FY17 budget process, a projection for current year was determined. The two areas of concern were the rising cost for the landfill and recycling.

The City receives a \$5/ton rebate on municipal solid waste and construction debris waste delivered to the New River Solid Waste Management Area. This user rebate has decreased significantly with the closing of Grede since we received a rebate on their waste as well. The annual rebate amounts reached an all-time high of \$187,000 in FY13 and we'll only receive \$72,000 in FY16. That's a swing of \$115,000.

The City went to single stream recycling at the beginning of FY16 as mandated by the Montgomery Regional Solid Waste Authority. The cost of recycling has increased for two reasons: (1) single stream recycling makes it easier for citizens to recycle so more people are recycling more items and (2) the weight of the paper that is now mixed in with the recyclables. through FY15, the average cost/year of recycling was \$65,000. It's now reaching \$80,000+.

**Action Requested:**

Allocate funds per AO 1673.41.

**Pros and Cons/Financial Implications:**

**Pros:** This will update the budget with our most recent estimates for year end.

**Cons:** None

**Financial impact on the department and City:** The City increased the residential pickup by \$1 and all other fees by the same percentage (5.8%) in FY2016. Our monthly billing for solid waste services is \$103,000. The swing in user rebates alone is more than that.

# ROBINSON, FARMER, COX ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL LIMITED LIABILITY COMPANY

May 20, 2016

City of Radford, Virginia  
Attn: Council Members and  
David Rldpath, City Manager  
10 Robertson Street  
Radford Virginia 24141

Dear Council Members and Mr. Rldpath:

We are pleased to confirm our understanding of the services we are to provide the City of Radford, Virginia for the year ended June 30, 2016. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the City of Radford, Virginia as of and for the year ended June 30, 2016. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Radford, Virginia's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Radford, Virginia's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis,
- 2) Budgetary Comparison Schedules,
- 3) Required Pension and Other Postemployment Benefits (OPEB) Related Schedules.

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Radford, Virginia's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole:

- 1) Schedule of expenditures of federal awards,
- 2) Supporting schedules.

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

- 1) Introductory Information,
- 2) Statistical Information.

BLACKSBURG OFFICE  
STREET AND MAILING ADDRESS:  
108 SOUTH PARK DRIVE  
BLACKSBURG, VIRGINIA 24060

CORBIN STONE, C.P.A., MANAGING DIRECTOR

TELEPHONE: (540) 552-7322  
FAX: (540) 552-0338

E-MAIL: CSTONE@RFCA.COM  
INTERNET: WWW.RFCA.COM



## Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the governing body of the City of Radford, Virginia. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

## Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for

a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

#### **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Radford, Virginia's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City of Radford, Virginia's major programs. The purpose of these procedures will be to express an opinion on the City of Radford, Virginia's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

#### **Other Services**

We will also assist in preparing the financial statements, supplementary information, schedule of expenditures of federal awards, and related notes of the City of Radford, Virginia in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

## **Management Responsibilities**

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on September 1, 2016 (if applicable).

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our

report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, supplementary information, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, supplementary information, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, supplementary information, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

#### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the City of Radford, Virginia; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Robinson, Farmer, Cox Associates and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the State Auditor of Public Accounts or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Robinson, Farmer, Cox Associates personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Auditor of Public Accounts. If we are aware that a federal awarding agency, pass-through entity, or addressee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

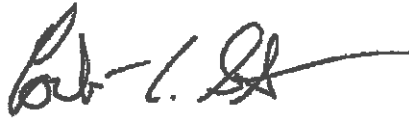
We expect to begin our audit on approximately June 27, 2016 and to issue our reports no later than November 30, 2016. Corbin C. Stone, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services has been established in our audit contract. The fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the City of Radford, Virginia and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

ROBINSON, FARMER, COX ASSOCIATES



Corbin C. Stone  
Certified Public Accountant  
Member

This letter correctly sets forth the understanding of the City of Radford, Virginia.

Management signature: 

Title: CITY MANAGER

Date: MAY 24, 2016

Governance signature: 

Title: Vice Mayor

Date: MAY 25<sup>TH</sup> 2016

**MASTER COMMISSIONER OF THE REVENUE**

**Cathy Flinchum**  
**619 Second Street, Rm. 161**  
**Radford, VA 24141**  
**(540)731-3613**  
[cathy.flinchum@radfordva.gov](mailto:cathy.flinchum@radfordva.gov)

**CITY OF RADFORD BUSINESS LICENSE REPORT**

**APRIL 2016**

TOTAL LICENSE AMOUNT	\$ 16,342.50
TOTAL LICENSE FEES	41.25
TOTAL PENALTIES	418.06
<b>GRAND TOTAL</b>	<b>\$ 16,801.81</b>

  
CATHY FLINCHUM

MASTER COMMISSIONER OF THE REVENUE  
CITY OF RADFORD  
5/05/2016




**MASTER COMMISSIONER OF THE REVENUE**

**Cathy Flinchum**  
**619 Second Street, Rm. 161**  
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**CITY OF RADFORD BUSINESS LICENSE REPORT**

**MARCH 2016**

TOTAL LICENSE AMOUNT	\$ 151,438.28
TOTAL LICENSE FEES	114.75
TOTAL PENALTIES	2,094.19
<b>GRAND TOTAL</b>	<b>\$ 153,647.22</b>

  
CATHY FLINCHUM  
MASTER COMMISSIONER OF THE REVENUE  
CITY OF RADFORD  
4/07/2016

**MASTER COMMISSIONER OF THE REVENUE**

**Cathy Flinchum**

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**(540)731-3613**

[cathy.flinchum@radfordva.gov](mailto:cathy.flinchum@radfordva.gov)

**CITY OF RADFORD BUSINESS LICENSE REPORT**

**MAY 2016**

TOTAL LICENSE AMOUNT	\$ 5,640.42
TOTAL LICENSE FEES	23.25
TOTAL PENALTIES	218.59

<b>GRAND TOTAL</b>	<b>\$ 5,882.26</b>
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CATHY FLINCHUM

MASTER COMMISSIONER OF THE REVENUE

CITY OF RADFORD

6/02/2016